

Nebraska Video Conferencing Network NVCN

Administrative Video Network State of Nebraska Division of Communications

To Schedule a Video Conference call 402-471-4130

- NVCN makes all scheduling arrangements within the State Network
- Event starts 30 minutes prior to start time at no charge for technical assistance and training. Assistance is available throughout the conference by calling 402-471-4130.

Public Sites

Ainsworth	Capacity : 15	Hastings	Capacity : 20
Ainsworth Public Library		Hastings Public Library	
5 th & Main		2 nd Floor	
Ainsworth, NE 69201		517 West 4 th Street	
Closed July 1, 2016		Hastings NE 69101	
		Closed July 1, 2016	

Columbus	Capacity : 20	Lincoln Atrium	Capacity : 68
Columbus Public Library		PSC Commission Hearing Room, (3 rd Floor)	
Columbus Room, 2 nd Floor		1200 N Street, 300 The Atrium	
2504 14 th St		Lincoln NE 68508	
Columbus, NE 68601		Room Phone	402-471-3306
Closed July 1, 2016		Room Fax	402-471-3306

Grand Island	Capacity : 24	Lincoln Executive	Capacity : 25
Grand Island Public Library		Lincoln Executive Building	
211 N Washington St		Suite 103	
Grand Island NE 68801		521 S. 14 th St.	
Closed July 1, 2016		Lincoln, NE 68508	
		Closed July 1, 2016	

McCook	Capacity : 12
McMillen Hall, Room 208	
1205 E 3 rd St	
McCook, NE 69001	
Closed July 1, 2016	

Omaha	Capacity :26
Omaha State Office Building	
Room 207 (2 nd Floor)	
1313 Farnam	
Omaha NE 68102	
Room Phone	402-595-2781
Room Fax	402-595-1138

North Platte	Capacity :15
Educational Service Unit 16	
Distance Learning Room	
1221 W 17 th St	
North Platte, NE 69101	
Closed July 1, 2016	

O’Neill	Capacity :16
Avera St. Anthony’s Hospital	
2 nd & Adams St.	
Conf. Room – Lower Level	
O’Neill, NE 68763	
Closed July 1, 2016	

Private Sites

The following is a list of privately managed video sites that can be accessed through the Nebraska Video Conferencing Network.

- Access is arranged through the Video Conference Scheduling number 402-471-4130.
- Conferences are scheduled around the host sites existing schedules.
- Clients will be advised of the site status BEFORE the conference is confirmed.
- There may be additional charges by the host site if a room requires a technician or if scheduled after hours or on weekends. The additional charges will be billed by the host site separate from NVCN billing.
- *Rooms with larger capacity are available upon request at an additional fee.

Chadron	Capacity :
Chadron State College	
Multiple Rooms	
10 th & Main	
Chadron, NE 69337	
Contact NVCN for assigned room information	

Kearney – UNK	Capacity :
Communications Ctr. Bldg.	
Multiple Rooms	
1918 University Dr.	
Kearney NE 68849-4125	
Contact NVCN for assigned room information	

Lincoln – NET Boardroom	2 Rooms
NETV	
1800 N. 33 rd St	
Boardroom – Room 132	Capacity: 50
Lower Level Conf. Room	Capacity: 20
Lincoln NE 68503	
Room 132 Phone	402-470-6258
Lower Level Room Phone	402-470-6524

UNMC	Capacity:
University of NE Medical Ctr.	
University Hospital	
Multiple Rooms	
985170 Nebraska Medical Ctr.	
Omaha NE 68198-5170	
Contact NVCN for assigned room information	

South Sioux City	Capacity : 8
City Hall	
1615 1 st Avenue	
South Sioux City, NE 68776	
Contact NVCN for assigned room information	

Wayne	Capacity:
Wayne State College	
Multiple Locations	
1111 Main St.	
Wayne, NE 68787	
Room Phone	
Room Fax	

-Billing Information: Must be provided at the time of scheduling.

-NVCN is a closed network with IP capabilities

-402-471-4130 to set up a test. Scheduled conference will not be finalized until after successful compatibility testing has been completed. Testing required NLT 48 hours prior to conference.

-Additional charges may be applied for evening or weekend conferences, depending on site. Client will be advised when scheduling and a separate billing will be generated from the billing location.

-\$50.00 Room Restoration Charge will be applied to billing charges if site staff is required to return The room to its original configuration after the conference.

“The Division of Communications is committed to compliance with the Americans With disabilities Act (ADA). It does not discriminate on the basis of disability in the admission or employment in its services, programs, or Activities. Upon request, reasonable accommodation will be made to allow individuals with disabilities access To communications services. Please make any requests in advance to NVCN to allow Division of Communications To make alternate arrangements” http://cio.ne.gov/network_serv/video/video.html

NVCN BILLING GUIDELINES

Rate	Category/Organization
\$20.00 per hour	Per hour per site for agencies hosting NVCN Equipment
\$40.00 per hour	Per hour per site for Non-Profit Organizations to include local, state, and federal governmental entities, educational entities within the state of Nebraska, and non-profit hospitals.
\$50.00 per hour	Per hour per site for Profit Organizations to include private or commercial, education entities outside the state of Nebraska, and hospitals for profit.
	IP CONNECTIONS
\$20.00 per hour	Host Sites
\$40.00 per hour	Government or Non-Profit Organizations
\$50.00 per hour	Profit Organizations
	RECORDING - .WMV or MP4
\$40.00 per hour	Government or Non-Profit Organizations
\$50.00 per hour	Profit Organizations

NVCN requires pre-payment in full for commercial and non-government entities with credit card (Master Card or Visa) when the conference is confirmed.

Cancellation Policy

- If a site is booked for a conference and is not needed, that site must be cancelled at a minimum of 48 hours prior to the videoconference to avoid late cancellation charges.
 - Charge is 1 hour fee for the site(s) or conference not cancelled 48 hours out.
- If there are requested sites with no participants or if your conference should end earlier than the scheduled ending time, please call 402-471-4130. Site cancellations would incur a one hour cancellation fee. Adjusted ending times are in one-hour segments from the start of the connection and would constitute billing adjustments only if the originating site calls as the conference ends.
- System training is available 30 minutes prior to the start of the conference at no charge. NVCN will not be held responsible for late start conferences due to late training requests. When scheduling your connection, schedule for the time of the actual conference, DO NOT include set-up/training time.